

POLICY

Wirral Grammar School for Boys



Policy	Provider Access Policy
Responsible Manager	Simone Wilson
Approval Date	July 2026
Review Date	July 2027
Approved By	Governing Body
Link Governor	Jason Kerr / Louise Higgins

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil Entitlement

All pupils in Years 8 to 13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships - through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key phase' (Year 8 to 9) and two encounters for pupils during the 'second key phase' (year 10 to 11). For pupils in the 'third key phase' (Year 12 to 13), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for pupils to attend.

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider)
- answer questions from pupils.



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Meaningful Provider Encounters

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the [Making it meaningful checklist](#). Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

Previous Providers

In previous years we have invited the following providers to speak to our pupils:

Airbus	HSBC	Royal Air Force
Army	Jaguar Land Rover	Royal Navy and Marines
Bentley	LLS	Stellantis
British Airways	Merseyside Police	TTE
Cavendish Nuclear	MPCT	Unilever
Civil Service	NHS	Urenco
Engineering College	North West Ambulance	Weightmans
HMRC	Peel Ports	Wirral Met College

Destinations of our Pupils (2024-2025)

Year 11 pupils moved to the following providers after Wirral Grammar School for Boys:
Wirral Met College

Year 13 pupils moved to the following providers after Wirral Grammar School for Boys:

Airbus	Taylor Wessing
Arcus Consulting	TTE Essar
Civil Service	

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Management of Provider Access Requests

Procedure

A provider wishing to request access should contact, Mrs Simone Wilson, Careers & Progression Manager.
Telephone: 0151 644 0908 Email: swilson@wirralgrammarboys.com

Opportunities for access

The school offers the six provider encounters required by law (marked in bold text) and a number of additional events, integrated into the school careers programme (see table below).

We will offer providers an opportunity to come into school to speak to pupils or their parents or carers. Please contact Mrs S. Wilson to identify the most suitable opportunity for you.

WGSB Careers Programme (Apprenticeships and Technical Education)

	AUTUMN TERM	SPRING TERM	SUMMER TERM
YEAR 7*	Introduction to Careers Education at WGSB Green Careers Week activities	Careers Day Carousel of activities with some providers of apprenticeships National Careers Week activities	Growth Sector presentations from Careers Ambassadors team throughout the year. They will receive 6 presentations
YEAR 8	Green Careers Week activities	National Careers Week activities	Workshop with Airbus and promotion of apprenticeships Selected students visit site
YEAR 9	Green Careers Week activities	MPTC Training Provider - Assembly National Careers Week activities Careers Fair (biannual) Confirmation of GCSE options	<i>Legislation requires encounters to have taken place by 28 February in Y9</i> Next Steps Post 18 Fair
YEAR 10	LLS (Sport): Training Provider - Assembly	Careers Fair (biannual) National Careers Week activities Mock Interview preparation	Mock Interviews Work Experience Next Steps Post 18 Fair Meetings with Careers Manager
YEAR 11	Unilever Apprenticeships – Assembly Meetings with Careers Manager	Meetings with Careers Manager Careers Fair (biannual)	<i>Legislation requires encounters to have taken place by 28 February in Y11</i>

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		National Careers Week activities	Confirmation of post-16 education and training destinations for all pupils
YEAR 12	Bespoke Careers pathway post-18 support groups launched including a bespoke Apprenticeship Support Group for students intending to pursue an Apprenticeship as their plan A post-18	Unilever Apprenticeships and Work Experience launch Manchester Met: What are Degree Apprenticeships Careers Fair (biannual) National Careers Week activities Lancaster University visit: Higher Ed and Apprenticeships Fair	Parents post-18 options information evening WGSB6 Next Steps-Your Future Fair - Various local and national HE, vocational and apprenticeship providers
YEAR 13	Mock Interviews Meetings with Head of Year and Careers Manager	Assessment Centre Masterclass Careers Fair (biannual)	<i>Legislation requires encounters to have taken place by 28 February in Y13</i> Confirmation of post-18 education and training destinations for all pupils

*Y7 Not statutory

Premises and Facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and pupils, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team. Meaningful online engagement is also an option and we are open to providers that are able to provide live online engagement with our pupils.

Providers are welcome to leave a copy of their prospectus or other relevant course literature which will be made available to pupils in one or more of the following locations: Careers Office, Sixth Form Centres and Learning Resource Centre.

Complaints

Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk